

BID NOTICE UNDER OPEN DOMESTIC BIDDING

14/08/2025

Supply of a Brand New Station Wagon vehicle of Engine Capacity Not exceeding 3500cc. (One Unit) - PSTU/SUPLS/2025-2026/00001

1. The *Uganda Post Ltd t/a Posta Uganda* has allocated funds to be used for the acquisition of a Brand New Station Wagon vehicle (One Unit).
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the Open *Domestic* Bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 9:00a.m to 4:00p.m.
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **UGX 200,000/=**. The method of payment will be **Direct Cash deposit** to the UPL Bank Account number 3100018344 at CENTENARY BANK. **The bidder will be required to submit the Bank Slip to UPL Cashier on 1st Floor, GPO Building, Plot 35, Kampala Road who will issue the receipt as a confirmation of payment of funds.**
6. Bids must be delivered to the address below at 8(c) at or before 11:00a.m on **03/09/2025**. All bids must be accompanied by a bid security of **UGX12,000,000/=**. Bid security must be valid until **14/10/2025**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **11:30a.m on 03/09/2025**.
7. (a) Documents may be inspected at: **Procurement and Disposal Unit, 1st Floor, Room 117**
(b) Documents will be issued from: **Procurement and Disposal Unit, 1st Floor, Room 117**
(c) Bids must be delivered to: **Reception Bid Box, GPO, Plot 35, Kampala Road**
(d) Address of bid opening: **UPL Board Room, 1st Floor, Posta Uganda**

8. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	14/08/2025
b. Pre-bid meeting where applicable	N/A
c. Bid closing date	03/09/2025
d. Evaluation process	04/09/2025-17/09/2025
e. Display and communication of best evaluated bidder notice	18/09/2025-24/09/2025
f. Contract signature	By 30 /09/2025

Accounting Officer

BID NOTICE UNDER OPEN DOMESTIC BIDDING

14/08/2025

Supply of a Brand New Double Cabin Pick-up of Engine Capacity not exceeding 2800cc. (One Unit) – PSTU/SUPLS/2025-2026/00002

1. The *Uganda Post Ltd t/a Posta Uganda* has allocated funds to be used for the acquisition of a brand-new double Cabin pick-up for upcountry travels.
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the Open *Domestic* Bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 9:00a.m to 4:00p.m.
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **UGX 200,000/=** . The method of payment will be direct cash deposit to the UPL Bank Account number 3100018344 at CENTENARY BANK. **The bidder will be required to submit the Bank slip to UPL Cashier on 1st Floor, GPO Building, Plot 35, Kampala Road who will issue the receipt as a confirmation of payment of funds.**
6. Bids must be delivered to the address below at 8(c) at or before 11:00a.m on **03/09/2025**. [If appropriate, include the following: All bids must be accompanied by a bid security of **UGX5,000,000/=** . **Bid Security must be valid until 14/10/2025**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **11:30a.m on 03/09/2025**
7. (a) Documents may be inspected at: ***Procurement and Disposal Unit, 1st Floor, Room 117***
(b) Documents will be issued from: ***Procurement and Disposal Unit, 1st Floor, Room 117***
(c) Bids must be delivered to: **Reception Bid Box, GPO, Plot 35, Kampala Road**
(d) Address of bid opening: **UPL Board Room, 1st Floor, Posta Uganda**

8. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	14/08/2025
b. Pre-bid meeting where applicable	N/A
c. Bid closing date	03/09/2025
d. Evaluation process	04/09/2025-17/09/2025
e. Display and communication of best evaluated bidder notice	18/09/2025-24/09/2025
f. Contract signature	30 /09/2025

Accounting Officer

For clarification purposes,

Please call Daniel on 0752-570989